

BINGLEY TOWN COUNCIL



Bingley Town Council, Myrtle Place, Bingley, BD16 2LF

Minutes of the Full Council Meeting of Bingley Town Council held on Tuesday 31st August 2021 at 6.30pm at St Wilfrid's Community Hall, Gilstead Lane, Bingley, BD16 4QR

Councillors present: **Beckwith, Clough, Drucquer, Gibbons, Goode, Heseltine, Malik, Miah, Owen, Truelove, Williams** and **Winnard**

In attendance: Eve Haskins (Town Clerk)

Members of the public: Seven (five for part of the meeting)

2122/71 Chair's remarks

The Chair welcomed members of the public and councillors to the meeting, and reported the following:

- Uplifting to see community groups back in action in Bingley, including Walkers are Welcome, Camera Club, Action Stations, Friends of Myrtle Park, Friends of Prince of Wales Park, Canal and River Trust and Bingley Bloomers, and thanks to them all for their efforts to improve the town.
- Good turn-out for the last litter pick; the next one is due to be held on Saturday 11th September 2021, meeting at the Hub, Myrtle Place, Bingley, at 10.00am – thanks to all involved.
- All floral displays in the town and villages are looking great, and have received lots of positive comments.
- Bingley Town Council office (the Hub) and public toilets were officially opened by Deputy Lord Mayor Bev Mullaney on 7th August 2021; many thanks to her for taking the time to attend and to all councillors, guests and staff for helping to make it such a success.
- Monthly Farmers' Market is back in business, taking place on the first Saturday of each month, selling local produce and crafts.
- The five Play in the Park events held so far have been well attended, including the two which had to be rescheduled due to bad weather; the Myrtle Park events had a Mobiloo facility available.
- Elections coming up on 23rd September 2021 for both wards with vacancies, Bingley Central and Crossflatts and Micklethwaite.
- Thanks to Councillor Goode for investigations to look after the footpaths in Bingley, and to Councillor Heseltine for carrying out the grit bin survey.

2122/72 Apologies for absence

Apologies received and reasons for absence approved for Councillors Barton and Reynard.

2122/73 Disclosures of interest

None.

No written requests for dispensation had been received.

Chair..... 1

Date.....

2122/74 Minutes of previous meeting

Resolved to approve the minutes of the Full Town Council meeting held on 27th July 2021 as a correct record.

2122/75 Public participation

- Questions/observations from members of the public:
 1. A member of the public queried the damage to the new Town Council offices: the Chair reported that a drunk driver had caused the damage (caught by the police). The member of the public also asked whether liaison with the Town Council and the local police was still ongoing, and expressed concern regarding speeding traffic by petrol station in Bingley, in and out of town, and by the Twines, Harden: the Chair explained that the Town Council have been waiting for the police resume normal duties following the pandemic. Councillor Heseltine reported that he would liaise with the police regarding more speed watches etc. The member of the public also confirmed that this week is Kindness Week, and everyone should be looking after people in our community who are lonely and in need: the Chair explained that Community Partnership has Bingley Bubble which helps people, and that there is also the Befriending Service with lots of links in the community, which has been undertaking outreach work over the phone during the pandemic.
 2. A member of the public requested that the Town Council work to make the town more accessible to all residents, and reported that they have already requested a Mobiloo within the town centre for their child's needs, about six months ago, however felt that all dialogue with the Town Council was closed down; they also asked whether the Changing Places toilet facility is going to be funded this year. The Chair said that the member of the public was asked to specify specific dates and times for the Mobiloo, as it was impossible to judge or to agree to committing finances without any specific dates however no response was received. The Chair also explained that the 'Public participation' agenda item is not the appropriate place to discuss the funding of the Changing Places facility, will be discussed when it comes up on the agenda.
 3. A member of the public confirmed there is a £30m pot of funding that the Changing Places Working Group are working with Bradford Council to bid for a portion of, and commented that there is outstanding risk of litigation to the Town Council due to the Equality Act regarding failing to deliver services to meet local needs, as well as a reputational risk if this facility is not funded.
 4. A member of the public requested that both doors are opened to access the building: the Chair agreed that this would be done in the future.

Councillor Clough left the meeting at 6.54pm.

Agreed to move item 2122/78 up the agenda.

Councillor Clough entered the meeting at 7.00pm.

2122/78 Changing Places Working Group (CPWG)

Resolved to receive and agree the following recommendations from the CPWG, and to approve the building of the Changing Places toilet facility to go out to tender:

- a) Specification document of project tender documents: Councillor Williams explained that the Working Group have received no input from any parties consulted, which was viewed favourably as no objections were made.
- b) Restructured Project Plan: Councillor Williams explained that this has been amended to include funding information (unsuccessful with National Lottery; funding received from two local companies; one negative response from a national company), the tendering process and that the Working Group would make recommendations to the Full Council following their consultations and investigations.

- c) Business Case: Councillor Williams reported that this is still unfinished, as further information is required regarding cost, which will be included once tenders are received, therefore awaiting input from builders and clarification from Bradford Council on the funding information from the government.
- d) List of recommended builders: Councillor Williams reported that the list of fifteen contacted builders was put together using the best customer recommendations and added three modular suppliers already identified, eight of whom have said they will tender to be submitted by 1st October 2021; Town Clerk to also organise for the placing of the tender invitation on the Town Council website and Public Sector website.

2122/76 Schedule of payments and bank reconciliation

Resolved that the schedule of payments to date received and approved, and bank reconciliation agreed.

2122/77 Finance and General Purposes (F&GP) Committee

Resolved that the following recommendations were received and agreed:

- a) Bingley Pool: Town Clerk to write to Bradford Council to determine the status of the report that has been carried out on the state of Bingley Pool and when it will be made available to the Friends of Bingley Pool, prior to the imminent Community Asset Transfer (for information on how much money it would cost to make the pool viable etc.); and for the three councillors who were allocated to work with the Friends of Bingley Pool (Councillors Goode, Heseltine and Owen) to contact them with a view to arranging a meeting as soon as convenient, before any decisions are made on setting up a Working Party to investigate this issue further, including consulting with residents.
- b) Budget for 2022-23: The Chair requested that all Councillors start thinking about the budget for next year, taking into account project plans and priorities, in time for an agreed budget and precept amount to submit to Bradford Council (prior to the end of January 2022).
- c) Additional Rialtas licence approved.

2122/79 Assets of Community Value (ACV)

Resolved that the Council's Assets of Community Value are re-visited nearer their expiry date, and that the Town Clerk to investigate whether the Town Council has a right to reapply for these ACVs, and when this would need to take place.

2122/80 Live-Streaming of Council meetings

Resolved that the Council to move forward with the live streaming of meetings, initially in the Hub, to make the meetings more accessible to residents.

2122/81 Five Rise Way-marking

Resolved that the update and recommendations on the Five Rise Way-marking received and the way forward agreed as follows: to request permission from Bradford Council to undertake this project, recommending that stencils and spray paint are used for the agreed design.

2122/82 Play in the Park

Resolved to receive the verbal update from Councillor Drucquer on the Play in the Park events (including the information that five out of six events have taken place so far, with the last one taking place in Myrtle Park on Friday this week, two events were rearranged due to bad weather, all events have been very well attended with lots of positive comments received), and agreed that next year's events to be provisionally booked (Councillor Drucquer to send a Risk and Resource assessment form to the next meeting), at which portaloos will not be ordered for the Myrtle Park events (although Mobiloos to still be arranged) and that the events to be better publicised as sponsored by Bingley Town Council.

2122/83 Community Partnership

The Chair reported an update on Community Partnership, including that work continues with different groups working for Bingley (including the Food Bank, and the refreshments organised and raffle held at the Arts Centre on 7th August 2021), and that future meetings will be held quarterly.

Councillor Beckwith left the meeting at 8.35pm.

2122/84 Markets

Resolved to receive an update on the markets, including confirmation that the Council pay an agreed sum for use of Market Square for the monthly Farmers' Markets facilitated by Otley Town Partnership, at which local produce and crafts only to be sold, therefore stall holders arranged by Bradford Council should not attend; and agreed that the Chair and Town Clerk to attend a meeting with a Bradford Council representative to discuss this further, including to verify whether Bingley Town Council need to continue to provide First Aiders at the market.

2122/85 Allotments

Resolved that allotment issues considered and agreed the following regarding necessary work at Beck Lane allotment site:

- a) To accept the quote of £1300 + VAT for green house demolition and £660 + VAT for the levelling of Plot 23.
- b) To accept the quote of £39 for three hours of gardening assistance for Plot 1b.

2122/86 Meeting dates November/December 2021 and January 2022

Resolved to agree the meeting dates for November/December 2021 and January 2022 as follows: no Full Council meeting in November - rearranged to 7th December 2021; subsequent Full Council meeting to take place on 18th January 2022; Planning Committee and F&GP Committee meetings to take place as originally agreed (F&GP Committee on 8th December, and Planning Committee on 14th December 2021); Town Clerk to inform absent councillors and organise for the amended dates to be placed on the website.

Agreed to suspend standing orders and go past two and a half hours for the meeting.

2122/87 Town Clerk's Report

Resolved to receive and approve the Town Clerk's Report.

Councillor Drucquer left the meeting at 9.00pm.

2122/88 Correspondence

Resolved that the following correspondence considered and agreed:

- a) Traffic calming measures on B6265 Bradford Road and Wagon Lane, Bingley/Cottingley (deadline 3rd September – possibility to extend if requested): Council accepted the plans, no comment.
- b) Green Travel Project for Bingley Rural (request for volunteers): acknowledged, Town Clerk to forward the original correspondence to Councillor Goode.
- c) Dementia Friends Awareness session training: acknowledged, Town Clerk to contact the representative to organise training dates.
- d) WISHH Community Partnership Project funding (deadline 24th September 2021): acknowledged.
- e) Notification of £3000 funding for Cottingley ward: acknowledged.

2122/89 Members' Code of Conduct

Resolved to receive and note information from the Chair emphasising the necessity to adhere to the Members' Code of Conduct, and agreed that Town Clerk to investigate relevant training on the Code of Conduct and Standards in Public Life.

2122/90 Promotional items for publication

Resolved to promote the following items for publication:

- Changing Places toilet facility build going out to tender.
- Moving towards live streaming of Council meetings.
- Five Rise Way-marking project being pursued.
- Update on market dates.
- Revised dates for meetings in November/December/January.

2122/91 Date of next meeting

The date of the next meeting agreed as Tuesday 28th September 2021 at 6.30pm to be held at St Wilfrid's Community Hall, Gilstead.

The meeting closed at 9.15pm.